

Kept Straight

Fleet Inspection Tracker

Vehicle Inspection Checklist - Blank template

Vehicle: _____ Date: _____

- ☐ Lights and signals working
- ☐ Tires: tread and pressure OK
- ☐ Fluid levels checked
- ☐ Brakes responsive
- ☐ Mirrors and glass clean / undamaged
- ☐ Registration and insurance card present
- ☐ Mileage logged: _____

Issues found: _____

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Vehicle Inspection Checklist - Filled-in example

Vehicle: 2019 Ford Transit - Van 3 Date: 10/02/2026

- ☒ Lights and signals working
- ☒ Tires: tread and pressure OK
- ☒ Fluid levels checked - topped off washer fluid
- ☒ Brakes responsive
- ☒ Mirrors and glass clean / undamaged
- ☒ Registration and insurance card present
- ☒ Mileage logged: 84,210

Issues found: Small chip in windshield - scheduled repair 10/09

Hypothetical example showing how a customer might use this template.